

Medals.

About 500 British, Ally, neutral, and enemy commemorative medals have been purchased for the Imperial War Museum through Sir Arthur Evans, who is acting as Honorary Adviser in this section. The purchase of enemy medals is made through Messrs. Schulman, of Amsterdam.

Women's Work Section.

This section deals with the formation of a record of war activities of women in the medical and nursing services, canteen work, auxiliary Navy and Army services, relief work, industrial substitution economy, agriculture, &c., by means of photographs, pamphlets, and reports, and a large amount of most valuable information is being tabulated for record purposes.

Lady Mond has undertaken the immense task of recording women's work in hospitals, and with the assistance of Major Brereton, R.A.M.C., the material has been collected, and will shortly be embodied in a complete report.

A series of models by women sculptors has been commissioned to illustrate the different forms of war work in which women are engaged.

Statistical charts, illustrating the growth of women's employment, are also being prepared. A large number of photographs and examples of women's work connected with munitions are being collected.

Miss Conway is rendering valuable assistance as Honorary Secretary.

Catalogues.

The system of cataloguing all exhibits, except those in the library, is now in working-order.

Each separate exhibit receives a number in its own section on its arrival, and each catalogue is then divided in subsections according to the nature of the exhibit.

Each exhibit is entered in a ledger and on three index cards.

One is retained by the officer in charge of the section, one is filed in the catalogue-room, and one is filed in the Secretary's room, so there is always a complete record if one or more card catalogues are destroyed.

The following are the sections under which separate catalogues are being made:—

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| 1. Navy. | 8. Posters, broadsheets, &c. |
| 2. Army. | 9. Cartoons. |
| 3. Air Services. | 10. Toys of the war, china, &c. |
| 4. Munitions.* | 11. Charms and amulets. |
| 5. Miscellaneous. | 12. Work done by women. |
| 6. Art (paintings, sculpture, &c.). | 13. Photographs.† |
| 7. Models. | |

Royal Academy Exhibition.

An exhibition of war trophies, photographs, &c., was held at Burlington House from the 7th January, 1918, to the 24th February. The Imperial War Museum supplied trophies, souvenirs, and pictures, including the exhibit of photographs and munition work arranged by the women's work section. The financial arrangements and all the proceeds were devoted to the Joint War Committee of the British Red Cross and Order of St. John. The public interest was greatly stimulated by this exhibition, and the Committee consider that the experiment was fully justified.

A small collection of trophies is in process of formation, which will be loaned to Corporations and other responsible local organizations for temporary exhibitions.

Establishment.

The salaried staff of the Imperial War Museum as at present constituted is as follows:—
Secretary, Curator, and Accounting Officer. (Permanent.)

TEMPORARY.

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| 1 Assistant Secretary. | 1 Keeper of Photographs.§ |
| 1 Assistant Secretary—Women's Section.† | 6 Higher-grade Women Clerks. |
| 1 Librarian. | 9 Women Clerks. |
| 1 Keeper of Posters. | 8 Shorthand Typists. |

(Of these, 2 Clerks and 1 Typist are loaned from other Departments.)

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| 1 Leading Man. | 2 Labourers. | 2 Charwomen. | 3 Girl Messengers. |
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CHARLES FFOULKES,
Secretary, Curator, and Accounting Officer.

Imperial War Museum, April, 1918.

* Munition exhibits will not be delivered till the expiration of the war.

† The Photographic Catalogue is held up pending the proposed amalgamation with other Government Departments.

‡ Post vacant since November, 1917, and not to be filled.

§ Post vacant since December pending the amalgamation as noted on page 5.