PRINTING AND STATIONERY DEPARTMENT

Receipts and Payments Account for the Year Ended 31st March, 1948

Receipts	£	£
Printing, sale of stationery stores		512,806
Publications and publishing		2,157
Sales—		
Stationery	10	
Second-hand typewriters	49	
Machinery	350	
Waste products	47	
		456
Refunds—		
Salaries and wages	2,470	
Exchange	5	
Freight	1	
Postages	25	
Retired cheques, &c.	4	
Overcharges on purchases	59	
Sales tax	5	
		2,569
Balance, to Treasury Adjustment Account		160,330
		£678,318

Payments	£
Salaries	159,156
Wages	24,979
Allowances to officers performing higher duties	379
Overtime	22,792
Transport expenses, night shift	802
Purchases—	
Paper, stationery, &c.	372,020
Stores, &c.	25,726
Freight, cartage, insurance, &c.	32,192
Machinery, new, and repairs to	19,668
Type metal	75
Type and printing material	137
Fuel, gas, power, light, and water	2,051
Medical services	10
Office equipment, &c.	290
Postages and telegrams	1,671
Telephone services	179
Window-cleaning, rubbish-removal, &c.	241
Proportion of rent, &c., High Commissioner's Office	700
Wages: Cleaners, workmen, &c.	3,257
Proportion of cost of messengers' uniforms	40
Audit fee	100
Repairs to premises	3,287
Rent of storage space	1,656
Maintenance of fire-alarms	205
Contingencies	5
Compassionate grants to dependants of deceased officers	201
Payment of monetary equivalent of leave due to deceased officers	87
Repairs to typewriters	14
Refunds to Departments for publications, &c., sold	6,398
	£678,318