

64. Applications for leave of absence to Adjutants will be forwarded by Commanding Officers to the Commandant. The exact period of the proposed leave of absence, and also the period during which the Adjutant has already been absent in the current year (beginning on the 1st January), will be stated on the application.

65. The Commanding Officer may, on his own responsibility, grant leave of absence to the Adjutant for any period not exceeding a fortnight; but no extension of leave beyond the fourteen days will be granted without the special authority of the Commandant.

66. Adjutants of the Volunteer Force, when holding army rank not below that of Captain, will rank regimentally as Senior Captain. When holding only the army rank of Lieutenant, they will be appointed to serve with the rank of Captain in the Regiment to which they are appointed; and, in such case, will rank regimentally amongst the Captains according to the dates of their appointment. When employed on duties which are not regimental, Adjutants holding higher army rank than that of Captain will take precedence and command according to such higher rank.

67. Every Adjutant is subject to the general provisions of the Army Discipline and Regulation Act in force for the time being, and is liable to be tried by Court-martial for any crime made penal by such Act. Whenever circumstances may arise rendering it necessary to try an Adjutant by Court-martial, the Commanding Officer is to make application to the Commandant for the assembly of a Court-martial.

68. An Adjutant is appointed to give instruction to the Volunteers. He is subject to the orders of his Commanding Officer, and he is required to assist him in carrying on the military duties of the district; but he is not to take any part in the non-military affairs of the Regiment.

69. It is the duty of the Adjutant to visit the Volunteers of the district to which he belongs, in accordance with the orders of his Commanding Officer.

70. When the Commanding Officer finds it undesirable that the visits of the Adjutant to the outlying companies should be made regularly every month, he will use his discretion in determining the exact periods at which these visits shall take place.

71. In any year in which a corps may be in camp for not less than three clear days, the number of visits to outlying companies may, at the discretion of the Officer Commanding the district, be reduced to any number not less than six.

72. The Commanding Officer shall use his discretion when the Adjutant shall proceed on duty to an outlying company, either for drill or for special purposes, such as the examination of Sergeants for certificates of proficiency, or checking annual returns. But the Commanding Officer will take care that any duty which he may have to assign to the Adjutant in connection with a company at a distance from head-quarters shall, whenever practicable, be performed at the time at which the Adjutant visits the company for military instruction.

73. In the event of an outlying company being divided into detachments, the visits will be for the whole detachment, the Commanding Officer using his discretion as to the Adjutant's proceeding always to the same station, or otherwise, in visiting such detachment.

74. The Adjutant will visit companies and practice ranges as often as the Commanding Officer thinks expedient, when no expense to the public is thereby entailed.

75. Adjutants, Drill Instructors, and Staff Sergeants must reside within two miles of the head-quarters of their regiments.

76. The Adjutant of a regiment will keep the Muster-rolls. He will also keep the Record of Attendance at Drill, but in the case of outlying detachments this record may, at the discretion of the Commanding Officer of the regiment, be kept by the Officers in Command of detachments. It will be the duty of the Adjutant to examine periodically the Muster-rolls and Records of Attendance at Drill kept by outlying detachments.

77. Every Adjutant is required to keep a Diary of the instruction imparted by him to the Volunteers. The Adjutant will on no account enter in the Diary any drill of a regiment or company at which he did not personally attend, as the Diary is intended merely as a record of duties performed by him.

78. If an Adjutant obtains leave of absence, the period of it should be stated in the Diary; and he should, before quitting his regiment, fill up that portion of the Diary which is applicable to the period preceding the commencement of his leave. In the event of the