

1878.

## NEW ZEALAND.

## CIVIL SERVICE EXAMINATION BOARD

(REPORT OF THE)

*Presented to both Houses of the General Assembly by Command of His Excellency.*

The CHAIRMAN, Civil Service Examination Board, to the Hon. the COLONIAL SECRETARY.

Office of the Civil Service Examination Board,  
Wellington, 16th July, 1878.

SIR,—

I have the honor to submit the following report of the proceedings of the Civil Service Examination Board for the year ending 30th June, 1878.

## DECEMBER, 1877, EXAMINATION.

One hundred and thirty-eight candidates applied to be examined; 121 candidates presented themselves for examination; 98 candidates underwent, and 49 passed the Junior examination; 35 candidates underwent, and 13 passed, the Senior examination.

The names of the candidates who passed, placed in the order of merit, are as follow :—

## JUNIOR EXAMINATIONS.

Order.	Name.	Residence.	Where Educated.
1	Trimble, Montford ...	New Plymouth...	Mr. S. Lakin's, 6 years; Mr. J. C. Adams's, 2½ years.
2	Morley, Charles Robert ...	Wellington ...	Rugby, 4 years.
3	Irvine, John Lowther D'Arcy ...	Napier ...	Grammar School, Napier.
4	Bloomfield, Robert William Read ...	Auckland ...	Grammar School, Auckland, 3 years; Grammar School, Napier, 2½ years.
5	Harkness, George Alexander ...	Nelson ...	Richmond School, 4 years; College, Nelson, 4 years.
6	Dumbell, William Davidson ...	Wellington ...	Mr. J. C. Adams's, New Plymouth, 3 years; Mr. Brann's, Wellington, 1 year.
7	Roy, Richard Barton ...	Nelson ...	Grammar School, Wellington, 4 years; College, Nelson, 2½ years.
8	Stycke, William Arnsby ...	Christchurch ...	St. Luke's, 6 months; St. Michael's, 1 year; Heathcote School, 1 year; Addington School, 3½ years; West Christchurch, School, 3 years.
9	Berry, David Gordon ...	Auckland ...	Thames School, 3 years; College and Grammar School, Auckland, 2 years.
10	Shirtcliff, George ...	Timaru ...	Riccarton School, 6 years; Christ's College, Christchurch, 4 years.
11	Greenwood, Cecil Danforth ...	Greymouth ...	Mr. Thomas's National School, Greymouth, 3 years; Christ's College, Christchurch, 2 years.
12	Macfarlane, James Chicago ...	Hokitika ...	Grammar School, Invercargill, 2 years; Hokitika Academy, 4 years; All Saints, 2 years.
13	Smyth, Charles Thuillier ...	Greymouth ...	Rodwill House, Weymouth, 2 years; Wimbledon College, 1 year; Rev. W. H. Johnstone's, Croydon, 1 year; Royal Military College, Sandhurst, 1 year; London University, 6 months; Dublin University, 8 months; Rev. W. Allen, near Plymouth.
14	Holt, Percy William Monckton ...	Christchurch ...	Preparatory Schools, 1½ years; Grammar School, Wellington, 2½ years; College and Grammar School, Auckland, 1½ years.
15	Philips, John Israel ...	Auckland ...	High School, Auckland, 3 years; College and Grammar School, Auckland, 2 years; Rev. P. Mason's Evening Class, 1½ years.
16	Duthie, Francis ...	Milton, Otago ...	Grammar School, Tokomairiro, 10 years.
17	Goulter, Redwood Felix ...	Blenheim ...	Private Schools, 4 years; private tuition by Head Master, Borough School, Blenheim, 10 months.
18	Feat, John ...	Wanganui ...	Mr. Davis's, 11 months; private tutor, 2 years; Mr. Godwin's, 6 years.
19	Andrews, Henry Douglas ...	Nelson ...	All Saints, Bloxham, near Banbury, 3 years; College, Nelson, 2½ years.
20	Haylock, Arthur Lagdon ...	Timaru ...	Rev. Mr. Stanley's, Dunedin, 3 years; Mr. Lemon's, Geelong, 4 years; Mr. Leechman's, Geelong, 2 years.
21	Morison, Charles Bruce ...	Masterton ...	Longfield School, Huntley, Aberdeen, 5 years; Elgin Academy, Morayshire, 3 years; Collegiate School, Masterton, 3 months.
22	Du Faur, Percy Parker Espie ...	Auckland ...	Grammar School, Parnell, 2½ years.
23	Blyth, Herbert Earle ...	Wanganui ...	Kaitoke School, Wanganui, 8 years; Mr. Godwin's, 1 year.
24	Aiken, David Alexander ...	Wanganui ...	Mr. Davis's, 1½ years; Mr. Dewar's, 1 year; Mr. West's, 1 year; Mr. Godwin's, 2 years.

JUNIOR EXAMINATIONS—*continued.*

Order.	Name.	Residence.	Where Educated.
25	Fisher, Frank Owen ...	Auckland ...	All Saints, Banbury, 2 years; Mr. Eastman's R.N. Academy, 1 year; H.M.S. Worcester, Thames, 2 years.
26	Faimar, Arthur James ...	Blenheim ...	Borough School, Blenheim, 6 years; Mr. Johnston's, 2 years; Mr. Tissiman's, 6 months
27	Coates, William Albert ...	Greymouth ...	Christ's College, Christchurch, 4 years.
28	Templer, Arthur ...	Christchurch ...	Christ College, Christchurch, 6 years.
29	Farquhar, Henry Alexander Russell ...	Nelson ...	Rev. E. Thomas's, 1 year; Bishop's School, 8 years; College, Nelson, 1½ years.
30	Grant, Dugald Joseph ...	Napier ...	Grammar School, Napier, 7 years.
31	Hunt, Francis William ...	Christchurch ...	Newport College, 1 year; Alston College, 5 years.
32	Digby, William Nordon ...	Christchurch ...	St. Ann's, Streatham, Surrey, 6 years; private tuition by Mr. Hill, Gloucester Street School, Christchurch.
33	Burt, Francis Milton ...	Auckland ...	College and Grammar School, Auckland, 6 years.
34	Gibson, Daniel William ...	Dunedin ...	South Melbourne Grammar School, 2 years; St. Luke's, 2½ years; St. Paul's High School, 2 years.
35	Ludbrook, Samuel Blomfield ...	Auckland ...	Church of England Grammar School, Parnell, 6 years.
26	Moss, George Thomas ...	Greymouth ...	Greymouth State School, 1 year.
37	Perston, Arthur ...	Wanganui ...	Rev. Mr. St. Hill's, Crofton, 2 years; Miss Hall's, 2½ years; Collegiate School, Wanganui, 6 months.
38	Griffiths, Charles Frederick ...	Auckland ...	Church of England Grammar School, Geelong, 3 years; Geelong College, 3 years.
39	Moss, Frederick George ...	Auckland ...	High School of Otago, 5 years; Church of England Grammar School, Auckland, 1 year.
40	Williams, Frederick Gordon ...	Blenheim ...	Private Schools, 4½ years; Borough School, Blenheim, 2 years.
41	Fairburn, Edwin James ...	Auckland ...	Church of England Grammar School, Parnell, 6½ years.
42	Gee, William ...	Christchurch ...	Mr. T. M. Gee's, 7 years.
43	Skerrett, Charles Perrin ...	Wellington ...	Missouri College, India, 3 years; Middle Class School, Maidstone, 1 year; Thorndon School, 1 year; Mr. Lewis's Evening Class, 1 year.
44	McBeth, Arthur ...	Wellington ...	Mr. Paterson's, Hokitika, 1 year; Mr. Jolly's, Greymouth, 1 year; Mr. McAlpine's, Arahura, 1 year.
45	Beamish, George Richard ...	Napier ...	Grammar School, Napier, 3 years.
46	Johnston, James Robert ...	Christchurch ...	High School, Christchurch, 5 years; East Christchurch School, 1 year.
47	Chitty, Charles Edward ...	Wellington ...	Mr. Brann's, Wellington, 4 years.
48	Gould, Harry Howard ...	Otahuhu ...	District School, Otahuhu; Grammar School, Parnell, 1 year.
49	McCardell, Thomas Henry ...	Christchurch ...	Mr. Alabaster's, 3 years; Christ's College, 5 years.

## SENIOR EXAMINATION.

Order.	Name.	Residence.	Where Educated.	English.	Latin.	Arithmetic.	Geography.	Greek.	French.	German.	Maori.	Plane Trigonometry.	Algebra.	Geometry.	Science.	History.	Book-keeping.	Shorthand.
1	Trimble, Montford	New Plymouth ...	Mr. S. Lakin's, 6 years; Mr. J. C. Adams's, 2½ yrs.	3rd	1st	1st	1st	1st	1st	—	—	2nd	1st	—	2nd	—	—	
2	Irvine, John, Lowther D'Arcy	Napier ...	Grammar School, Napier	1st	3rd	1st	3rd	—	2nd	—	—	1st	2nd	2nd	—	3rd	—	
3	Harkness, George Alexander	Nelson ...	Richmond School, 4 years; College, Nelson, 4 years	3rd	1st	1st	3rd	—	—	—	—	1st	1st	1st	—	—	—	
4	Roy, Richard Barton	Nelson ...	Grammar School, Wellington, 4 years; College, Nelson, 2½ year.	3rd	1st	1st	1st	—	—	—	—	—	1st	1st	—	3rd	—	
5	Andrews, Henry Douglas	Nelson ...	All Saints, Bloxham, near Banbury, 3 years; College, Nelson, 2½ years	3rd	1st	3rd	2nd	—	—	—	—	—	1st	1st	—	2nd	—	
6	McCallum, Robert	Blenheim ...	Borough School, Blenheim, 9 years; Renwick School, 3 months; Private School, 6 months	3rd	3rd	2nd	2nd	—	—	—	—	3rd	1st	2nd	N.P	N.P	3rd	
7	Greenwood, Cecil Danforth	Greymouth ...	Mr. Thomas's National School, Greymouth, 3 years; Christ's College, Christchurch, 2 years	1st	1st	3rd	1st	—	—	—	—	—	3rd	3rd	—	3rd	N.P	

## SENIOR EXAMINATION—continued,

Order.	Name.	Residence.	Where Educated.	English.	Latin.	Arithmetic.	Geography.	Greek.	French.	German.	Maori.	Plane Trigonometry.	Algebra.	Geometry.	Science.	History.	Book-keeping.	Shorthand.
8	Farquhar, Henry Alexander Russell	Nelson ...	Rev. E. Thomas's School, 1 year; Bishop's School, 8 years; College, Nelson, 1½ years	2nd	1st	3rd	2nd	—	—	—	—	—	3rd	1st	—	N.P.	—	—
9	Du Faur, Percy Parker Espie	Auckland ...	Grammar School, Parnell, 2½ years	3rd	2nd	3rd	3rd	—	3rd	—	—	—	N.P.	3rd	3rd	N.P.	—	—
10	Montgomery, William	Wanganui ...	Mr. Alabaster's Christchurch; Christ's College, 6 months; High School, Dunedin, 3 yrs.; Mr. Godwin's Wanganui, 2 years	1st	3rd	3rd	1st	—	—	—	—	—	3rd	N.P.	—	3rd	—	—
11	Ridings, James Percy	Auckland ...	College and Grammar School, Auckland, 2 years; Rev. P. Mason's evening class, 3 months	3rd	2nd	3rd	3rd	—	—	—	—	—	—	—	1st	3rd	—	—
12	Thompson, Chas. William Henry	Wellington	Royal High School, Edinburgh, 4 years; Edinburgh University	3rd	2nd	3rd	3rd	—	—	—	—	3rd	3rd	—	—	—	—	—
*	Rich, Francis Arthur	Napier ...	Rev. W. Marshall's, Napier, 1½ years; Rev. R. L. Stanford, Tokomairiro, 1½ years; Grammar School, Napier, 2 years	—	1st	—	—	—	—	—	—	—	—	—	—	—	—	—

NOTE.—1st, 2nd, 3rd=passed in 1st Class, 2nd Class, or 3rd Class of merit; N.P.=Not passed. —=Did not take up the subject.

\* This Candidate, having already complied with the proviso to Regulation 10, has now completed his senior examination under Regulation 4.

## JUNE, 1878, EXAMINATION.

Eighty candidates applied to be examined; 73 candidates presented themselves for examination 59 candidates underwent, and 26 passed the Junior examination; 29 candidates underwent, and 13 passed the Senior examination.

The names of the candidates who passed, placed in the order of merit, are as follows:—

## JUNIOR EXAMINATION.

Order.	Name.	Residence.	Where Educated.
1	Gillies, John Douglas	Wellington	College and Grammar School, Auckland, 7 years.
2	McFarland, Edgar James	Thames	Thames School, 3½ years; College and Grammar School, Auckland, 2½ years; St. John's College, 1½ years.
3	Fleming, Thomas Reid	Nelson	Government School, Westport; College, Nelson, 2½ years.
4	Grigg, Albert Edward	Thames	Karaka School, 2 years; Thames School, 2½ years; Kauwaeranga School, 3 years.
5	Harley, Charles John	Nelson	Stoke, 4 years; Richmond, 1 year; College, Nelson, 3 years.
6	Ashcroft, Albert Edward	Nelson	St. Stephen's College, Walthamstow, 1½ yrs.; College, Nelson, 1½ yrs
7	Wilson, James George	Napier	North London Collegiate School, 4 yrs.; Grammar School, Napier, ½ year.
8	Wither, Richard	Nelson	College, Nelson, 8 years.
9	Pratt, Frederic	Christchurch	Mr. Alabaster's, 5 years; Christ's College, Christchurch, 4 years.
10	Marchbanks, James	Dunedin	Middle District School, 4 years; Albany District School, 1 year.
11	Von Tempsky, Randal	Napier	Ladies' Schools, 2 years; High School, Auckland, 4 years; Grammar School, Napier, ½ year.
12	Halliwell, Herbert Theodore Waterhouse	Dunedin	Middle District School, 3 years; High School, 2 years.
13	Marsh, William Fairchild	Dunedin	High School, 2½ years.
14	Godwin, George Henry Purvis	Wanganui	Mrs. Davis's, 3 years; Mr. Brann's, 2 yrs.; Mr. Godwin's ½ yrs.
15	Watkins, Charles Edwin	Akaroa	Government School, 5 years; Rev. Mr. Green's, ½ year; Mr. Watkin's ½ year; Mr. Harlock's, ½ year.

JUNIOR EXAMINATION—continued.

Order.	Name.	Residence.	Where Educated.
16	McFarland, Charles William ...	Thames ...	Thames School, 3 years; College and Grammar School, Auckland, 1 year; Kauwaeranga School, 2 years.
17	Richmond, Francis William ...	New Plymouth...	Mr. H. R. Richmond's, 3 years; College, Nelson, 3 years.
18	Andrew, William ...	Nelson ...	College, Nelson, 4½ years.
19	Raikes, Edward Campbell ...	Wellington ...	Mr. Collier's, Witney, Oxon, 6 years.
20	Moorhouse, William Harold Sefton	Wellington ...	Mr. St. Hill's, Crofton, 1½ years; Mr. Godwin's, Wanganui, ½ year; College, Wellington, 1½ years.
21	Inglis, Herbert ...	Christchurch ...	Eton, ½ year; Private tutors, 5 years; Indian C. E. Coll., 4 yrs.
22	Watkins, Frank ...	Akaroa ...	Government School, 7 years; Mr. Harlock's, 1 year; Mr. Watkins's, 1 year; Mr. Wiggins's, 1 year.
23	Shackleton, John ...	Christchurch ...	Mr. Gee's, 3½ years; Rev. Mr. Fergusson's, Lyttelton, 2½ years.
24	Sim, Peter Lockhart ...	Wanganui ...	Mr. West's, 3 yrs.; Mr. Thompson's, ½ yr.; Mr. Godwin's, 2 yrs.
25	Corbett, Robert ...	Auckland ...	Wesleyan Coll., 2 yrs.; High School, ½ yr.; Thames School, ½ yr.
26	Bridge, Thomas Knight	Wanganui ...	Mr. Davis's, Wanganui, 3 years; Richmond, Nelson, ½ year; College, Wellington, ½ year; Mr. Godwin's, Wanganui, 1½ yrs.

SENIOR EXAMINATION.

Order.	Name.	Residence.	Where Educated.	English.	Latin.	Arithmetic.	Geography.	Greek.	French.	German.	Maori.	Plane Trigonometry.	Algebra.	Geometry.	Science.	History.	Book-keeping. Short-hand.
1	Gillies, John Douglas	Wellington	See junior examination.	1st	1st	1st	2nd	—	—	—	—	3rd	1st	1st	—	2nd	—
2	McFarland, Edgar James	Thames ...	See junior examination.	1st	1st	2nd	2nd	—	N.P.	—	—	3rd	1st	1st	N.P.	3rd	—
3	Fleming, Thomas Reid	Nelson ...	See junior examination.	3rd	1st	1st	1st	—	N.P.	—	—	3rd	1st	1st	—	2nd	—
4	Wither, Richard	Nelson ...	See junior examination.	3rd	2nd	1st	3rd	—	—	—	—	2nd	1st	1st	—	—	—
5	Ashcroft, Albert Edward	Nelson ...	See junior examination.	3rd	2nd	2nd	1st	—	3rd	N.P.	—	—	1st	2nd	—	3rd	—
6	Ludbrook, Samuel Blomfield	Auckland ...	Church of England Grammar School, Parnell, 7 years.	3rd	3rd	2nd	1st	—	N.P.	—	—	3rd	2nd	1st	3rd	N.P.	—
7	Duthie, Francis	Milton, Otago ...	Grammar School Tokomairiro, 10½ years.	3rd	3rd	3rd	2nd	—	—	—	—	3rd	1st	1st	—	—	—
8	Fairburn, Edwin James	Auckland ...	Church of England Grammar School, Parnell, 6½ years.	1st	3rd	3rd	3rd	—	3rd	—	—	—	2nd	—	—	3rd	—
9	Buchanan, Archibald	Auckland ...	Mr. Worthington's, 1½ years; College and Grammar Schl., 3½ years.	3rd	3rd	2nd	3rd	—	—	—	—	—	2nd	2nd	3rd	N.P.	—
10	Halliwell, Herbert Theodore, Waterhouse	Dunedin ...	See junior examination.	3rd	3rd	2nd	3rd	—	—	—	—	—	2nd	1st	—	—	—
11	Shirtcliff, George	Timaru ...	Riccarton School, 6 yrs.; Christ's College, Christchurch, 4 years.	3rd	2nd	3rd	3rd	—	—	—	—	—	2nd	2nd	—	—	—
12	Moorhouse, William Harold Sefton	Wellington	See junior examination.	3rd	3rd	3rd	3rd	—	—	—	—	—	3rd	3rd	2nd	—	—
13	Purchas, Arthur Challinor.	Auckland ...	Grammar School, Parnell, 3 yrs.; College and Grammar Schl., 3½ years.	3rd	3rd	3rd	3rd	—	N.P.	—	—	—	3rd	3rd	3rd	N.P.	—

NOTE.—1st, 2nd, 3rd=passed in 1st, 2nd, or 3rd Class of Merit. N.P.=Not passed. —=Did not take up the subject.

GENERAL RESULTS.

JUNIOR.

English	...	...	157 examined, 75 passed, 44 failed*
Arithmetic	...	...	157 " 75 " 31 "
History	...	...	157 " 75 " 64 "
Geography	...	...	157 " 75 " 50 "

\* NOTE.—That is to say, of 157 examined, 75 passed and 44 failed in this subject, leaving 38 who passed in English, but failed in other subjects. Apply the same explanation to other junior and to the four compulsory senior subjects.

## SENIOR.

English	...	...	...	64	examined,	26	passed,	17	failed.
† Latin	...	...	...	53	"	26	"	11	"
Arithmetic	...	...	...	64	"	26	"	11	"
Geography	...	...	...	64	"	26	"	8	"
Greek	...	...	...	2	"	2	"	0	"
French	...	...	...	18	"	11	"	7	"
German	...	...	...	3	"	1	"	2	"
Maori	...	...	...	0	"	0	"	0	"
Trigonometry	...	...	...	34	"	18	"	16	"
Algebra	...	...	...	53	"	48	"	5	"
Geometry	...	...	...	52	"	44	"	9	"
Physical Science	...	...	...	21	"	12	"	9	"
History	...	...	...	45	"	27	"	18	"
Book-keeping	...	...	...	7	"	2	"	5	"
Shorthand	...	...	...	0	"	0	"	0	"

† Eleven candidates chose Trigonometry instead of Latin, under proviso to clause 9 of the Regulations.

## NUMBER OF SUBJECTS IN WHICH CANDIDATES FAILED :—

## JUNIOR.

Failed in all subjects	...	15	candidates.
" 3 "	...	13	"
" 2 "	...	33	"
" 1 "	...	21	"
		—	
		82	" (157 examined).

## SENIOR.

Failed in 5 subjects	...	3	candidates.
" 4 "	...	7	"
" 3 "	...	10	"
" 2 "	...	11	"
" 1 "	...	7	"
		—	
		38	" (64 examined).

## COMPARISON OF RESULTS.

				Year 1876-7.	Year 1877-78.
Junior Examination	examined	...	...	107	157
"	passed	...	...	61	75
"	failed	...	...	46	82
Senior Examination	examined	...	...	36	64
"	passed	...	...	22	26
"	failed	...	...	14	38

The highest number of marks attained in the Junior Examination, December, 1877, was 1960, out of a possible 2400; and in June, 1878, 2047, out of the same maximum.

The average number of marks attained in each subject by the best passed candidate in the senior examination was as follows:—December, 1877, 395 out of a possible 600; June, 1878, 407 out of the same maximum.

## REMARKS ON RESULTS.

The Examiners would beg to submit the following remarks with regard to some of the subjects in which candidates have been examined.

*English.*—The Junior English papers as a rule shew indifferent grounding in the essential points of writing and parsing, particularly the former, which has been the chief cause of failure in this subject. The precis writing required in the senior English is often so faulty that candidates are entitled to no marks whatever for their papers. This, however, may in a great measure be accounted for by the fact that good precis writing is attained by practice rather than by teaching.

*Arithmetic and Algebra.*—The papers in these subjects are generally fairly good—in some instances wonderfully accurate. The chief fault is slovenly work, which the examiners never overlook. The lad who works neatly will most probably acquire accuracy. The slovenly worker is almost irreclaimable.

*History.*—Lamentable deficiency has been the distinguishing characteristic of many candidates answers in this subject. Some have shewn a sufficiently accurate knowledge of the dates of well-known battles and other important events; but there teaching appears to have stopped. Any constitutional question is an unsolvable enigma. Only one candidate, during the year, passed in the first class of merit in history, senior division.

*Geography.*—Much the same may be said with regard to this subject as has been said with regard to history. Candidates' knowledge of it is very superficial. This can be easily understood when it is known that some educational establishments cease teaching history and geography when lads reach the higher forms or classes.

It should be more generally understood than seems at present to be the case, that history and geography are compulsory subjects in the Junior Examination, and the latter in the senior; and that the Examiners attach much importance to both subjects in the light of qualifications for the Civil Service.

*Geometry.*—Papers generally good. An application has been made to the Board to allow the use of symbols in working problems; but the Examiners, on mature consideration, do not think it advisable to permit their use. The Board would have no objection on the score of principle to allow abbreviations or symbols in lieu of words, but the difficulty of teaching boys to distinguish between these and symbols of Algebraic operation, which the Board think it objectionable to encourage in solving Geometric problems, appears to render the use of any symbols unsafe and undesirable.

*Book-keeping.*—In this subject the Examiners have almost invariably found that the papers have betrayed an utter unacquaintance with even the rudiments of Book-keeping by double entry, while it has also appeared that the deficiencies were attributable to the imperfect manner in which the subject is taught in schools. In fact, the Examiners have so often been pained by seeing that candidates suffered through the want of practical knowledge on the part of their teachers, that they have almost resolved to advise the removal of the subject from the list, and although this has not been done, they still think that candidates would do well not to take it up as one of the optional subjects in the senior division.

## EXAMINATIONS.

During the year examinations have been held at the following places:—Auckland, Thames, New Plymouth, Napier, Wanganui, Wellington, Blenheim, Nelson, Greymouth, Hokitika, Christchurch, Timaru, Dunedin, Queenstown, and Invercargill.

The papers are prepared by the Board of Examiners, and forwarded in sealed envelopes to responsible officers of the Government at the various places, who act as supervisors, open the envelopes at the appointed times, distribute the papers of questions, see that the instructions of the Board are strictly carried out, and return the candidates' papers to the Board, who determine the result.

## REGULATIONS AND RULES.

The regulations prescribed by His Excellency the Governor, under the "Civil Service Act, 1866," for the guidance of the Board, remain unaltered.

The Board have found it necessary to amend the rules which they have power to prescribe. The amended rules will come into force on the 1st January, 1879—after the December, 1878, examination.

Under these rules the Board have taken the power to prescribe from time to time the portion of each Latin author in which candidates can make choice to be examined.

For the June and December examinations, 1879, they will be:—

*Sallust.*—Catiline.

*Cæsar.*—De Bello Gallico, Books I. and II.

*Cicero.*—Orationes in Catilinam, I. and II.

*Ovid.*—Fasti.

*Virgil.*—Æneid, Books I. and II.

*Horace.*—Odes, Books I. and II.

The remaining rules require no explanation.

Copies of the Regulations and Rules, form of application, instructions to Supervisors, and instructions to Candidates are attached.

## RECEIPTS AND EXPENDITURE.

	£	s.	d.		£	s.	d.
Voted by Parliament ... ..	200	0	0	Advertising ... ..	3	9	8
Examination fees and fees for certificates ... ..	54	10	6	Attendance of members of Board, not being a member of the Civil Service ... ..	25	0	0
				Books ... ..	3	6	6
				Preparation and revision of papers... ..	80	10	0
				Supervision and expenses of rooms, furniture, stationery, &c. ... ..	131	0	4
					£243	6	6
				Balance unexpended ... ..	11	4	0
	£254	10	6		£254	10	6

I have, &c.,

G. S. COOPER,

Chairman.

## APPENDIX.

### REGULATIONS RESPECTING EXAMINATIONS UNDER "THE CIVIL SERVICE ACT, 1866."

1. Every candidate for examination must apply to be examined in a form to be prescribed by the Board; such application to be addressed to the Secretary, and, in the case of persons not now in the Civil Service, or candidates for employment therein, to be accompanied by a fee of two guineas.

2. The examination shall be divided into two branches,—the one qualifying for appointment, the other qualifying for promotion to any class above the fourth. One branch shall be called the Junior Examination, and the other branch shall be called the Senior Examination.

3. Every candidate must pass the Junior Examination (see section 8) before he shall be eligible for any appointment in the Civil Service. Exceptions:—

(1.) Any candidate who shall have passed the annual examinations by the New Zealand University shall be considered as eligible for appointment in the Civil Service: Provided that the Civil Service Examination Board is satisfied that the candidate has passed in all the subjects required by the Civil Service Regulations, and that a certificate to that effect is given in each case.

(2.) A degree in any University cited in Statutes VII., VIII., and IX., of the New Zealand University (viz., Oxford, Cambridge, Glasgow, Aberdeen, St. Andrew's, Edinburgh, Dublin, Durham, London, Queen's University of Ireland, Sydney, or Melbourne) shall enable the recipient to enter the Civil Service of New Zealand without further examination.

4. Every person appointed under these Regulations must pass the Senior Examination (see section 9) before he shall be eligible for promotion.

5. The Board shall have power, subject to the Governor's approval, to vary the optional subjects, and to frame such further rules for the conduct of examinations as they may deem fit, due notice of which shall be published in the *New Zealand Gazette*.

6. Every candidate must pass a certain standard of proficiency, to be fixed by the Board of Examiners. The Board, in publishing the result of examinations, shall classify the successful candidates according to merit; but the examination is not competitive for office, the Government being entitled to select any successful candidate for appointment at its discretion.

7. Examinations shall be held at such times and places, and before such persons, as the Board may from time to time appoint.

#### 8. JUNIOR EXAMINATION.

*English*.—Including dictation, reading, spelling, grammar, and composition.

*Arithmetic*.—Including vulgar and decimal fractions.

*History*.

*Geography*.

#### 9. SENIOR EXAMINATION.

*Compulsory Subjects.*

*English, Latin, Arithmetic, and Geography.*

*Optional Subjects.*

*Greek, French, German, Maori, Plane Trigonometry, Algebra, Geometry, Physical Science, History, Book-keeping, Shorthand.* The candidate must pass in at least two of the optional subjects in addition to the compulsory subjects. But in respect of Cadets in the Engineer's branch of the Public Works Department, Plane Trigonometry may be substituted for Latin as a compulsory subject; but any candidate availing himself of the exception will not be considered as having passed the Senior Examination in respect of the other branches of the service.

10. Any candidate may undergo the Junior and Senior Examinations at the same time; but no candidate shall be eligible for the Senior Examination unless he has passed the Junior Examination.

11. Every passed candidate may receive a certificate, signed by the Chairman and Secretary of the Board, on payment of a fee of one pound.

12. A register of candidates who have been examined shall be kept by the Board, and lists of those who pass shall be published from time to time in the *New Zealand Gazette*.

### AMENDED RULES FOR CIVIL SERVICE EXAMINATIONS.

Colonial Secretary's Office,

Wellington, 6th May, 1878.

The following amended Rules for the conduct of Examinations, having been prescribed by the Board of Civil Service Examiners, and approved by his Excellency the Governor, under the regulations of the 15th June, 1876, are published for general information, and are to come into force on the 1st day of January, 1879.

G. S. WHITMORE.

RULES PRESCRIBED BY THE BOARD OF EXAMINERS, WITH THE APPROVAL OF  
HIS EXCELLENCY THE GOVERNOR.

[To come into force on the 1st January, 1879.]

I. CONDUCT OF EXAMINATIONS.

1. Examinations will be held in June and December.
2. The Board will not examine candidates under the age of 15.
3. All candidates for examination must make application to the Secretary, according to Form A in the Schedule.
4. Certificates of age and character must be forwarded with the application.
5. Applications must be lodged not later than the 1st of May for the June examination, and not later than the 1st of November for the December examination.
6. Notice will be given to candidates by the Secretary to the Board, or by the Local Supervisor, of the exact time and place of examination. Further instructions will also be forwarded at the same time.

II. SUBJECTS.

JUNIOR EXAMINATION.

*Compulsory Subjects.*

*English.*—Dictation, reading, spelling, grammar, and composition.  
*Arithmetic.*—Including vulgar and decimal fractions.  
*History.*—History of England.  
*Geography.*

SENIOR EXAMINATION.

*Compulsory Subjects.*

*English.*—Grammar and composition, including abstract and precis writing; also dictation and reading, if the Board think necessary.

*Latin.*—One prose and one verse author of the following:—*Sallust, Cæsar, Cicero, Ovid, Virgil, Horace.*

The Board will from time to time notify in the *New Zealand Gazette* the portion of each work selected by them for the choice of candidates.

*Arithmetic.*

*Geography.*—Political and Physical.

*Optional Subjects.*

Any two or more of the following subjects, at the option of the candidate:—

*Greek.*—Any one of the following:—

*Xenophon.*—Anabasis.

*Homer.*—Any one book of the Iliad.

*Æschylus, Sophocles, or Euripides.*—Any one play.

*French.*

*German.*

*Maori.*

*Plane Trigonometry.*

*Algebra.*—So far as to include the solution of quadratic equations.

*Geometry.*—The first Four Books of Euclid.

*Physical Science.*—Outlines of Natural Philosophy, Chemistry, Zoology, Botany, or Geology.

*History.*—History of England.

*Book-keeping.*

*Shorthand.*

III. CLASSIFICATION.

JUNIOR EXAMINATION.

The names of successful candidates in the Junior Examination will be published in the order of comparative proficiency, ascertained by the aggregate number of marks received by each candidate in all the subjects.

SENIOR EXAMINATION.

The names of successful candidates in the Senior Examination will be published in the order of comparative proficiency, ascertained by the aggregate number of marks received by each candidate in all the subjects in which he has passed. No marks will be allowed for any subject in which the candidate has not received the minimum number of marks required for passing.

Certificates will be issued to passed candidates on the following principle:—

*First Class.*—For each subject in which a candidate shall obtain not less than three-fourths of the maximum number of marks allotted thereto.

*Second Class.*—For each subject in which a candidate shall obtain not less than one-half of the maximum number of marks allotted thereto.

*Third Class.*—For each subject in which a candidate shall obtain less than one-half of the maximum number of marks allotted thereto.



## SCHEDULE.

## FORM A.

FORM OF APPLICATION TO BE EXAMINED.

*To be filled up by the Candidate himself.*

Class of Examination (Junior or Senior, or both)	...	...	...	...
Christian Name and Surname ( <i>in full</i> )	...	...	...	...
Address to which the result of the Examination is to be sent	...	...	...	...
Date of birth	...	...	...	...
Age last birthday	...	...	...	...
Place of birth	...	...	...	...
Father's Name	...	...	...	...
"    Residence	...	...	...	...
"    Profession or Trade	...	...	...	...
( <i>If deceased, give last residence, &amp;c.</i> )	...	...	...	...
School or Schools at which educated, with length of stay at each	...	...	...	...
Age on finally quitting School	...	...	...	...
Employment since quitting School	...	...	...	...
<i>(Full particulars should be given under this head of your Employers' names, addresses, and business, your position and salary, length of stay, and cause of leaving each situation.)</i>				
Are you a candidate for employment in the Civil Service?	...	...	...	...
Latin authors, and optional subjects selected in Senior Examination	...	...	...	...
Usual signature, and date	...	...	...	...

## FORM B.

## JUNIOR EXAMINATION.

We hereby certify that, on the            day of           , 187   , was duly examined according to the provisions of "The Civil Service Act, 1866," and that he has passed his Junior Examination, qualifying him for an appointment in the Civil Service of the colony.

Dated at Wellington, this            day of           , 187   .

*Chairman of the Board of Examiners.*  
*Secretary.*

## FORM C.

## SENIOR EXAMINATION.

We hereby certify that, on the            day of           , 187   , was duly examined according to the provisions of "The Civil Service Act, 1866," and that he has passed his Senior Examination, qualifying him for promotion in the Civil Service of the colony.

In the First Class of Merit for  
In the Second Class of Merit for  
In the Third Class of Merit for

Dated at Wellington, this            day of           , 187   .

*Chairman of the Board of Examiners.*  
*Secretary.*

N.B.—No particular text-books are prescribed; the following are suggested as useful, but the Board of Examiners do not bind themselves to their use exclusively:—

English Grammer—Morell's or Cornwall's  
Arithmetic } Colenso's or Barnard Smith's.  
Algebra }  
Euclid—Potts', Cambridge.  
English History—Dr. Smith's smaller.  
Geography—Hughes'.  
Shorthand—Pitman's  
Book-keeping—Chambers'.

## INSTRUCTIONS TO SUPERVISORS.

1. In the accompanying "Instructions to Candidates," fill in the place at which you intend to hold the examination; then forward the Instructions to the Candidates.
2. Place the Candidates in the Examination Room in such positions that they cannot look over each other's papers, or be out of your sight.
3. Supply each Candidate with unruled foolscap, pens and ink, and letter-fasteners for binding together the different sheets of his paper.
4. Inform the Candidates that strict attention to the "Instructions" is required.
5. Read the following rule out distinctly to them: "Any Candidate copying from the papers of another, or permitting his own papers to be copied, or receiving or giving assistance of any description, will be forthwith dismissed from the Examination Room, and will not be allowed to offer himself again as a Candidate for examination." If necessary act upon it, and report to the Board.
6. Each paper of questions is to be given out on the day and at the hour specified in the Time Table forwarded with them; and no packet of examination paper is on any account to be opened before the time appointed, when the seal is to be broken and the packet opened in the presence of the Candidates.
7. Read the paper headed "Dictation Exercise," at first,—so that the Candidates may gather its general purport: a second time, slowly—that they may have ample time to write it down: a third time—that they may have an opportunity of correcting and punctuating what they have written.

8. See that in no case is the time allowed for a paper exceeded.

9. When a Candidate has finished a subject, or the time allowed has expired, see that he has put his papers in order, written the name of the subject at the head of each sheet, written his name at the right-hand top corner, numbered the sheet, and fastened them together at the left-hand top corner. Then mark at the top of the first sheet the time occupied by the Candidate.

10. At the end of the time allowed for a subject, place the Candidates' papers, unfolded, in an envelope for transmission to the Board.

11. Report generally on the bearing and style of working of each Candidate. This report will be considered confidential.

---

### INSTRUCTIONS TO CANDIDATES.

1. READ THESE INSTRUCTIONS CAREFULLY AND ATTEND TO THEM.

2. Read the instructions at the beginning of each examination paper and attend to them.

3. Be in your place before the time appointed for each paper.

4. Take no book or written or printed matter into the Examination Room.

5. Any Candidate copying from the papers of another, or permitting his own papers to be copied, or receiving or giving assistance of any description, will be forthwith dismissed from the Examination Room, and will not be allowed to offer himself again as a Candidate for Examination.

6. Write the name of the particular subject at the head of each sheet of paper you send up. Write your name at the right-hand top corner of each sheet. Do not write out the *question*, but prefix the *number* of each question to each reply. Write on one side of the paper only. Do not write the answers to two questions on one sheet.

7. When you have finished a subject, or the time allowed has expired, collect your papers together, put them in order, number them, fasten them together at the left-hand top corner, and hand them in to the Supervisor.

8. The dictation exercise is specially intended to test your proficiency in handwriting, spelling, and punctuation; but you are warned that your qualifications in these respects will also be judged of by the written answers in all the subjects.

---

### ORDER OF EXAMINATION.

**JUNIOR.**—1, English; 2, Arithmetic; 3, History; 4, Geography.

**SENIOR.**—1, English; 2, Latin; 3, Arithmetic; 4, Geography; 5, Greek; 6, French; 7, German; 8, Maori; 9, Trigonometry; 10, Algebra; 11, Geometry; 12, Science; 13, History; 14, Book-keeping; 15, Shorthand.